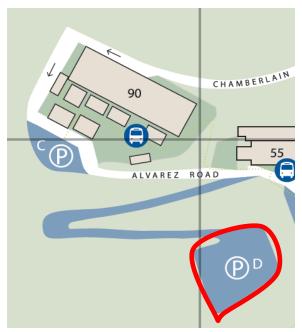
## **Parking Assistance**

The Laboratory has contracted with Douglas Parking to start a trial assisted parking program on September 20, 2010 in parking lot D / Blackberry Canyon "The Pit" (below building 90).



## How it works:

Monday through Friday until 6:00 pm

- Employees park their vehicle in a parking stall.
- When the parking stalls are filled, the parking attendant will direct employees where to stack (double park) vehicles.
- Employee's whose vehicles that are stack parked will leave their keys
  with the parking attendant, perform a walk around inspection of the
  vehicle, receive a parking claim stub and provide the following
  information on the parking attendant's log sheet: name, signature,
  estimated time of departure, and contact telephone number.
- Employees are expected to retrieve their vehicle by providing the parking claim stub to the parking attendant prior to 6:00 pm. If employees work after 6:00 pm they must come and pick up the keys to the vehicle prior to 6:00 pm.
- The attendant is not available after 6:00 pm.

After Hours Vehicle Retrieval:

 Only in cases of <u>emergency</u>, when employees are not able to retrieve their vehicle or keys prior to 6:00 pm, employees are directed to travel to building 23, Guest House (see Lab map on the other side), provide the desk clerk with the parking claim stub and your keys will be released to you.

Questions? Contact Tammy Brown x5232 or TABrown@lbl.gov

Douglas Parking Manager: Mohammed Osmani cell 510-715-2557 or Chris McGougan cell 510-205-2420

## <u>Directions from Parking Lot D to Guest House</u>

